

Shepherd School District #37

Newsletter



Superintendent's Message

It sure seems like summers are getting quicker and quicker each year! A new school year is just around the corner. We are excited to start another year here at Shepherd Schools. We have exciting new things and we are looking forward to having staff and students back on campus. We will have 8 new teachers on campus this year and a few new paraprofessionals. Shepherd Schools welcomes the following new teachers: 2nd Grade Dancia Greenfield, 5th Grade Math Logan Murphy, Title 1 Jamie Williams, MS Art Sean Cox, MS/HS Title Robin Nagy, HS English: Alexandria Bohle, Susan Fischer, and Megan Logan. We welcome them to our campus and look forward to them being a part of the Shepherd team.

Our first day of school for grades 1-6 and 9th graders is August 29th and the first day for grades 7-8 and 10-12 will be August 30th. This will allow 6th grade students and Freshman to have an orientation day where they will be the only ones in the school building trying to navigate the new space. This will help them settle in before the rest of the student body arrives and the halls get crowded. Kindergarten will start on August 31st.

Shepherd Schools will continue to be committed to our mission: *We Are Shepherd: A safe, respectful, and positive community where our high expectations and emphasis on personal growth support all students in being successful, lifelong learners.* We will take this a step further this year and create a graduate profile which will be skills we would like our graduates to have to prepare them for their future endeavors, whether that may be higher education, military, apprenticeships or entering the job force. These skills will not only focus on academics, but on "soft skills" as well.

We are going to be focusing on our Career and Technical Education (CTE) programs this year. We will be making connections with industry professionals in order to give our students real world experiences which will make a difference in their futures. It is our job to help students in any way so that they can put their best foot forward!

Fall sports are beginning right around the corner. Please be looking for information sent out by Tina Downing, our Athletic Director throughout the year for 5-12 grade students wishing to participate in athletics or extra-curricular groups. If you have any questions regarding athletics please reach out to her. Please help your child learn to advocate for themselves by being the first person to contact their coach to help solve any problems they may be having to help make their season more successful.

We are excited to continue our Adult Education here at Shepherd. We have many different options available from Spanish, to sewing classes, workout classes, yoga and community use of the new weight room facility. If you are interested in using the new facility to workout, interested in learning more about any of these classes, or if you have any other questions/suggestions please contact our schools. We look forward to anyone taking advantage of these classes, giving advice on what more we can offer, and helping out the adults of our community.

If you have any questions, please feel free to contact us. We encourage you to follow us on the district Facebook page <https://www.facebook.com/ShepherdK12> or visit our school website at <https://www.shepherd.k12.mt.us> for the most up to date information. Again, we are very excited and look forward to the upcoming school year being successful for all.

Wishing everyone the best for the upcoming year,

A handwritten signature in blue ink, appearing to read "Drea O'Donnell".

Drea O'Donnell
Superintendent

SECTION 504

Section 504 is an Act which prohibits discrimination against persons with a handicap in a program receiving Federal financial assistance. The Act defines a person with a handicap as anyone who:

- 1) has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working);
- 2) has a record of such an impairment; or
- 3) is regarded as having such an impairment.

The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

If the parent/guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer.

Reporting STUDENT ABSENCES

House Bill #358

Recommended procedures to follow in reporting absentees at Shepherd Elementary, Junior High and High Schools:

1. Parents should make an attempt to notify the school by a note, in advance, when they know their child will not be in school the next day.

2. Parents of children who are absent should call the school by 9:30 a.m. to report that their child will be absent that day. If parents have not called by 9:30 a.m., school authorities will make an attempt to contact the parents. The date and time the call is made will be documented. Parents will be contacted regardless of child's age.

TITLE IX

No person in Shepherd Public School shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any education program or activity. The Title IX Coordinator is Heather Ekness.

To the Parents/Guardians of students in the Shepherd Public Schools:
This is to notify you that the Board's policy concerning the Family Educational Rights and Privacy Act of 1974, Public Law 930380, is available in the office of the school. You have a right to inspect and review those portions of your students' educational record as stated in policy during regular hours.

SHEPHERD SCHOOLS TITLE I PARENTAL RIGHT-TO-KNOW

Your Right to Know - Professional Qualification of Teachers

Parents of children, who attend schools that receive Title I, Part A funding, have the right to request and receive information about the qualifications of the educators who teach their children core subjects - reading, English language, arts and mathematics. The same applies to paraprofessionals who instruct.

At a minimum, the information you receive must explain these 3 essential components of an educator's qualifications.

1. Whether or not the teacher met state qualifications and certification requirements for the grade level and subject(s) he or she is teaching,
2. Whether or not the teacher has an emergency or conditional certificate by which state qualifications were waived,
3. What undergraduate and graduate degree (s) the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentrations.

NOTIFICATION IF YOUR CHILD'S TEACHER IS NOT HIGHLY QUALIFIED

ESEA directs schools to send timely notice to parents and guardians IF their child has been assigned to, or taught for more than four consecutive weeks by a teacher of a core academic subject, who is not highly qualified.

ANNUAL ASBESTOS NOTIFICATION TO PARENTS, STUDENTS, AND EMPLOYEES OF THE SHEPHERD SCHOOL DISTRICT

(Pursuant to the *AHERA Rule*, 40 C.F.R. §§ 763.84(d))

Asbestos is a naturally-occurring mineral which has, until about 1980, been commonly used in building materials. Asbestos will not burn, is an excellent insulator, has great strength, is resistant to chemicals, and absorbs sound. Examples of asbestos-containing building material (ACBM) are vinyl floor tile, sprayed-on acoustical ceiling material, and pipe insulation. As ACBM deteriorates over time, or is disturbed by maintenance, renovation, or demolition activities, asbestos fibers may be released into the air. Inhalation of these airborne, microscopic fibers has been proven to cause such deadly diseases as lung cancer, mesothelioma (cancer of the lining of the lungs), and asbestosis (scarring of lung tissues). Uncontrolled asbestos contamination in buildings has been, and remains, a significant environmental and public health issue. In 1986, Congress enacted the *Asbestos Emergency Response Act (AHERA)* to require public and private, secondary and elementary schools to identify ACBM in their school buildings and take appropriate actions to control the release of asbestos fibers. In 1987, the US Environmental Protection Agency finalized a regulatory program which enforces the *AHERA* mandate. These regulations are incorporated within the *AHERA Rule* (40 C.F.R. Part 763, Subpart E).

In compliance with the *AHERA Rule*, the Shepherd School/School District had its school building(s) inspected by an asbestos inspector, accredited by the State of Montana. During that inspection, areas of suspect ACBM were identified. The type, condition, and location of this ACBM was noted, Samples were taken of some or all of the suspect ACBM. Laboratory analysis of these samples confirmed the presence or absence of ACBM. Suspect ACBM not sampled and analyzed were assumed to contain asbestos. Confirmed and/or assumed ACBM currently remain in certain locations in our school building (s).

Upon confirmation of the presence of ACBM, an Asbestos Management Plan was developed for each of the school buildings in the School/ School District by an asbestos management planner, accredited by the State of Montana. The *Asbestos Management Plan (s)* include a description of the measures currently being taken to ensure that the ACBM remaining in our school building (s) is maintained in a condition that will not pose a threat to the health of our students and employees. The Plan (s) describe past response actions taken to abate ACBM, as well as response actions planned for the future. Information is provided on the periodical monitoring of the condition of ACBM remaining in our school building (s) through triennial reinspections, conducted by accredited asbestos inspectors, and through semiannual surveillance, conducted by trained school maintenance staff. Finally, the asbestos awareness training program for maintenance and custodial personnel is documented.

A copy/copies of the Asbestos Management Plan (s) is/are available at School/School District administrative office during regular office hours. the Superintendent is the designated Asbestos Program Coordinator for the School/School district. Please direct all inquiries regarding the Asbestos Management Plan(s) to him/her at 373-5461.

SEXUAL HARASSENT/INTIMIDATION STATEMENT

The Shepherd Public School is committed to a positive and productive working and learning environment free from discrimination. Discrimination adversely affects morale and interferes with employee and student ability to work and learn.

The District prohibits sexual harassment or intimidation of its employees or students, whether committed by a co-worker, supervisor, subordinate, contractor, volunteer, or student, and finds such behavior just cause for disciplinary action. The District will not tolerate such behavior between members of the same or opposite sex. The District will take prompt, effective and remedial action on complaints, grievances, and reports of sexual harassment or intimidations (including informal reports of inappropriate sexual or gender-directed conduct) which come to the attention of the District.

The District prohibits retaliation against any employee or student because he/she has made a report of alleged sexual harassment, or against any employee or student who has testified, assisted, or participated in the investigation of a report. Retaliation is itself a violation of federal and state regulation prohibiting discrimination and will lead to disciplinary action against the offender.

This policy applies to individuals attending any events on District property, whether or not District-sponsored, and to any school-sponsored events, regardless of locations.

A substantiated charge against a student shall subject that student to student disciplinary action including suspension or expulsion, consistent with the District's student discipline policy.

SHEPHERD SCHOOL DISTRICT

2023-2024 School Calendar

July 2023						
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August 2023						
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September 2023						
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October 2023						
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November 2023						
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December 2023						
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31						

August	
Aug. 23-24	Teacher In-Service Days
Aug. 24	Open House
Aug. 29	First Day of School (Grades 1-6 & 9)
Aug. 30	First Day of School (Grades 7-8 & 10-12)
Aug. 31	First Day of School (Kindergarten)
September	
Sept. 4	Labor Day (No School)
Sept. 25	Teacher In-Service Day (No School)
October	
Oct. 2	Progress Report (Middle & High School)
Oct. 16-17	Student-Led Conferences
Oct. 19-20	Teacher In-Service Days (No School)
November	
Nov. 6	Progress Report (Middle & High School)
Nov. 21	End of 1st Trimester (Elementary)
Nov. 22-24	Thanksgiving Break (No School)
December	
Dec. 11	Progress Report (Middle & High School)
Dec. 20-31	Winter Break (No School)
January	
Jan. 1	Winter Break (No School)
Jan. 12	End 1st Semester (Middle & High School)
Jan. 15	Progress Report (Middle & High School)
February	
Feb. 12	Progress Report (Middle & High School)
Feb. 12-13	Student-Led Conferences
Feb. 15-16	No School
Feb. 23	End 2nd Trimester (Elementary)
March	
Mar. 18	Progress Report (Middle & High School)
Mar. 27-29	Spring Break (No School)
April	
Apr. 1	Spring Break (No School)
Apr. 22	Progress Report (Middle & High School)
May	
May 13	Teacher In-Service Day (No School)
May 24	Last Day of School
May 24	End 2nd Semester (Middle & High School)
May 24	End 3rd Trimester (Elementary)
May 28	Progress Report (Middle & High School)

- 5 Teacher In-Service Day
- 5 Vacation Day
- 5 Student-Led Conferences
- 5 End of Semester (MS/HS)
- 5 End of Trimester (Elem)

January 2024						
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February 2024						
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March 2024						
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April 2024						
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May 2024						
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June 2024						
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UPCOMING IMPORTANT DATES



NEW STUDENT REGISTRATION

Tuesday, August 8th & Wednesday, August 9th

9:00 am to 3:00 pm

STUDENT ATHLETES

All student athletes need a Dragonfly max account for paperwork this school year.

Code of Conduct must be done in person.

contact Tina Downing

t-downing@shepherd.k12.mt.us

FIRST DAY OF SCHOOL

Tuesday , August 29th:

1st - 6th, 9th, & New Students

Wednesday, August 30th:

7th - 8th & 10th - 12th

Thursday, August 31st:

Kindergarten



YOU ARE INVITED

Shepherd Schools Open House

Thursday, August 24, 2023

4:00-6:00

Hope to see you there!

Shepherd Jamboree

WHEN Saturday, September 9th, 2023

WHERE Shepherd Community Center
5541 Haynes Rd. Shepherd, MT 59079

WHAT: Annual Shepherd Lions Club
Fundraiser AND *Celebrate our Club's*
55th Anniversary!!



We Serve

~ Kids Games, Silent Auction ~
~ Food, Drink and Craft Vendors ~
~ 11am - 3pm ~

Live Auction @ noon!!

** For information on donating auction items or reserving vendor space, contact
Rebecca Beddes @ 406-855-5875 or rebecca@rawmachinery.com

Proceeds to benefit the Shepherd Lions Club annual activities; such as, Easter Egg Hunt, Highway Clean-up, Memorial Day Service, Halloween Pit Stop, Thanksgiving Basket donations and Dress-A-Child Christmas gift donations.

THANK YOU FOR YOUR SUPPORT!!

Like & follow us @ facebook.com/shepherdlionsclub

SHEPHERD ELEMENTARY NEWS

Drea O'Donnell
Superintendent
Curriculum Director
406-373-5461

Kinsey Szillett
Business Manager/Clerk
406-373-5461

Charly Bernes
Asst. Clerk/Activities Clerk
406-373-5461

Shepherd School District #37

7842 Shepherd Road
PO Box 8
Shepherd, MT 59079-0008

Autumn Arlian
Elementary Principal
406-373-5516
FAX 406-373-5076

Rich Hash
Middle School Principal
406-373-5300
FAX 406-373-5342

Kenneth Poepping
High School Principal
406-373-5300
FAX 406-373-5342

Dear Shepherd Community,

We are excited to start the 2023-2024 school year. The summer crew worked hard over the summer to clean the buildings. Many of our teachers attended trainings over the summer to better prepare us for the upcoming school year. We are excited to welcome everyone back.

Open House will be on August 24th from 4:00-6:00. You will enter through the main elementary entrance. We will have people at the doors to give directions. Please come to Open House with your supplies.

I would like to welcome our new elementary staff. Danica Greenfield will be our new second grade teacher, Loran Murphy will be teaching fifth grade math, and Jamie Williams as our title teacher. Charity Hunt moved to kindergarten. They will all be a great addition to our team.

We always love our parent volunteers. New volunteers will need to get their background check and fingerprints done before they can be in the classroom helping. Please see my website for more information.

Students will be allowed to enter the building at 8:00 AM. Please do not drop them off early, as our teachers are not available to monitor them. We will continue to use the metal detectors each morning. Students did a great job last year. Once they get back into the routine, I am sure this will go quickly.

Please feel free to contact me anytime with questions or concerns. We look forward to seeing you at Open House.

Autumn Arlian
Elementary Principal



SHEPHERD MIDDLE SCHOOL NEWS

Welcome Back:

I hope everyone enjoyed the summer break. The school year is just around the corner and we are looking forward to the school year. We have made a few changes here and there but nothing major. Just a reminder to all students/parents of Shepherd Middle School. Students must pass their core classes all three years to be promoted to high school. Students who do not pass a core class, must pay to make them up in the summer or redo the class the following year. This process was passed two years ago by the School Board and is working well. Also, students who miss ten days of school will be considered truant and will be ticketed by our SRO on the eleventh missed day. It is a huge focus of ours to improve the attendance of our students and we need your help. Students who miss more than 10 days will not receive their credits for that semester. Please read your child's planner when they bring it home for all expectations.

We will have an OPEN HOUSE again this year on Thursday, August 24 from 4:00-6:00 pm. Please use this time to bring your school supplies in and **pick up you schedules**. You will receive points toward your child's Pathway Trip. Only 6th graders and new students will attend school on Tuesday, August 29, 2023. They will spend a lot of time figuring out how to open their lockers, learning where their classes are and the rules of the middle school. All 7th and 8th graders will attend school on Wednesday, August 30, 2023.

The bus transportation times will stay around the times that were used last year. All middle school students who ride the bus will enter the building through our hallway doors. Students who are dropped off in the front of the school, will enter through the front of the high school and go directly to the middle school. Breakfast will be served in the lobby of the high school. We will be using the metal detectors everyday this year as we did at the end of last year. We appreciate your support in keeping your children safe.

Attendance at school is very important and we have set a goal to try to correct some of the attendance issues we have seen the past few years. Please help us by getting your kids to school. I have listed some important dates below. Thanks for your support and we are looking forward to a great school year.

Important Dates:

August 24, 2023- Middle School Open House- 4:00 pm to 6:00 pm.

August 29, 2023- First day of school for incoming 6th graders and new students. School starts at 8:10 am.

August 30, 2023- Frist day of school for 7th and 8th graders. School starts at 8:10 am.

Sincerely Yours,

Mr. Hash
Shepherd Middle School Principal



SHEPHERD HIGH SCHOOL NEWS

Welcome Back!

Seems just like yesterday that I was anticipating the Fourth of July, and 'POOF' five minutes later, here we are at the end of July and looking at the beginning of school. Ridiculous, but I don't think there is anything that we can do about stopping time. So, here we go!

We will have a few changes within the high school this year...staffing, rules, etc. We will have a new Language Arts Department...Mrs. Alexandria Bohle, Ms. Susan Fischer, Miss Megan Logan, and Mrs. Allie Walker (AP Class only). We will also have Ms. Robin Nagy for some Title services. Mrs. Marcie Anderson will be a new paraprofessional within the high school as well. When able, please introduce yourselves and help to welcome them to our educational community. In terms of some new rules and such, we will go over them with the students during the opening days of school. One item in the area of rules that I would like to address for a quick moment is the use of our Study Hall time. The format has changed since last year. For the 2023-2024 school year, all freshmen and sophomores will be required to stay through the study hall time frame. Juniors will have to check in with their mentor and then determine if they need to stay through the time frame. Seniors will continue to take responsibility for the proper use of this time if needed. There will be more details concerning this change in the following weeks.

504 Meeting Letters...If your student is currently on a 504 Plan, you will be receiving a mailing requesting you to contact me to set up a yearly meeting to review and update the plan. The sooner that we can do these meetings, the more beneficial it will be for the students. Please be on the lookout for these letters if your student is currently on a 504 Plan.

A couple of upcoming items of interest that everyone should be aware of include:

High School Office will reopen on August 7th;

New Student Registration will be on August 8th and 9th from 9am-3pm;

PIR Day for Staff on August 23rd from 8am-2pm;

PIR Day for Staff on August 24th from 12pm-6pm;

Open House on August 24th from 4pm-6pm;

Freshmen and New Student Orientation on August 29th from 810am-330pm;

First Day of School for Seniors, Juniors, and Sophomores on August 30th.

Those are upcoming highlights for August as we gear up for the start of the year. If you have any questions or concerns prior to school starting, please feel free to contact me through the high school office.

I look forward to a fantastic year with terrific students, parents, staff, and community! Enjoy the remaining weeks, relax a little more, and we'll see you soon!

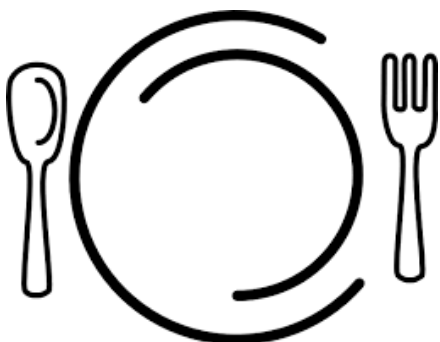
Mr. Poepping

LUNCH INFORMATION

Kindergarten - 5th Grade: Teachers will receive and handle the students' lunch money. It will be the teachers' responsibility to turn in the lunch money to the lunch accountant.

Middle School - High School: Lunch money is to be given to your building secretary.

- **Charging** is discouraged and will be kept to a minimum.
- Parents will be notified by **phone and email** of low and negative balances in your account.
- A **"cash-only" basis** exists if a non-sufficient funds check is issued to the lunch program.



LUNCH PROGRAM PRICES

LUNCH	K - 5th	6th - 12th	Adults
1 lunch	\$3.00	\$3.50	\$4.75
5 lunches	\$15.00	\$17.50	\$23.75
10 lunches	\$30.00	\$35.00	\$47.50
20 lunches	\$60.00	\$70.00	\$95.00

REDUCED PRICES	K - 5th	6th - 12th
1 lunch	\$0.40	\$0.40
5 lunch	\$2.00	\$2.00
10 lunch	\$4.00	\$4.00
20 lunch	\$8.00	\$8.00

BREAKFAST	Students	Reduced	Adults
	\$1.75	\$0.30	\$2.35

FREE & REDUCED LUNCH PROGRAM

Our school participates in the **Free & Reduced Lunch Program**. See the chart above for the Reduced breakfast and lunch prices. To apply for either FREE or REDUCED COST meals for your student (s), please visit our school website at www.shepherd.k12.mt.us to access the application or pick up a form from the school, and return it to Wrenetta Babcock (lunch accountant) in the Elementary Building by Friday, September 8, 2023.

If you have any questions regarding the application process, please contact Wrenetta at w-babcock@shepherd.k12.mt.us or call 406-373-5516 ext. 108.



AUGUST/SEPTEMBER BREAKFAST



Shepherd School District #37

Breakfast August 2023

Monday	Tuesday	Wednesday	Thursday	Friday
	29 Breakfast Bar Fruit Juice MILK - Variety	30 Danish Fruit Juice MILK - Variety	31 Tornados Fruit Juice MILK - Variety	

MENU IS SUBJECT TO CHANGE WITHOUT NOTICE

Breakfast September 2023

Monday	Tuesday	Wednesday	Thursday	Friday
				1 Muffin Fruit Juice MILK - Variety
4 NO SCHOOL TODAY	5 Sausage and Pancak Fruit Juice MILK - Variety	6 Cereal Fruit Juice MILK - Variety	7 Early Riser Fruit Juice MILK - Variety	8 Scones Fruit Juice MILK - Variety
11 Bagel Fruit Juice MILK - Variety	12 Tornados Fruit Juice MILK - Variety	13 Cereal Fruit Juice MILK - Variety	14 Breakfast Bar Fruit Juice MILK - Variety	15 Donut Fruit Juice MILK - Variety
18 Bagel Fruit Juice MILK - Variety	19 Sausage and Egg Mc Fruit Juice MILK - Variety	20 Cereal Fruit Juice MILK - Variety	21 Waffle Fruit Juice MILK - Variety	22 Muffin Fruit Juice MILK - Variety
25 NO SCHOOL TODAY	26 Breakfast Bar Fruit Juice MILK - Variety	27 Cereal Fruit Juice MILK - Variety	28 Breakfast Pizza Fruit Juice MILK - Variety	29 Scones Fruit Juice MILK - Variety

MENU IS SUBJECT TO CHANGE WITHOUT NOTICE

AUGUST/SEPTEMBER LUNCH

Shepherd School District #37

Lunch August 2023

Monday	Tuesday	Wednesday	Thursday	Friday
	29 Corn Dogs 5 Star Salad Bar Fruit MILK - Variety	30 Pizza Sticks 5 Star Salad Bar Fruit MILK - Variety	31 Chicken Nuggets 5 Star Salad Bar Fruit MILK - Variety	

MENU IS SUBJECT TO CHANGE WITHOUT NOTICE

Shepherd School District #37

Lunch September 2023

Monday	Tuesday	Wednesday	Thursday	Friday
				1 Hamburgers French Fries 5 Star Salad Bar Fruit MILK - Variety
4 NO SCHOOL TODAY	5 Meatball Subs 5 Star Salad Bar Fruit MILK - Variety	6 Oven Fried Chicken Wedges 5 Star Salad Bar Fruit MILK - Variety	7 Ham Sandwich Broccoli Cheese Sou 5 Star Salad Bar Fruit MILK - Variety	8 Chrispitos 5 Star Salad Bar Fruit MILK - Variety
11 Hot Roast Beef Sand 5 Star Salad Bar Fruit MILK - Variety	12 Pulled Pork Sandwic 5 Star Salad Bar Fruit MILK - Variety	13 Soft Shell Taco 5 Star Salad Bar Fruit MILK - Variety	14 Chicken Alfredo Bread Sticks 5 Star Salad Bar Fruit MILK - Variety	15 Pizza Sticks 5 Star Salad Bar Fruit MILK - Variety
18 French Toast Sticks Sausage Links Hash Brown 5 Star Salad Bar Fruit MILK - Variety	19 Nacho Surprise 5 Star Salad Bar Fruit MILK - Variety	20 Chicken Patty Sandw 5 Star Salad Bar Fruit MILK - Variety	21 Chili Cinnamon Rolls 5 Star Salad Bar Fruit MILK - Variety	22 Corn Dogs 5 Star Salad Bar Fruit MILK - Variety
25 NO SCHOOL TODAY	26 Country Fried Steak Mashed Potatoes Country Gravy 5 Star Salad Bar Fruit MILK - Variety	27 Sloppy Joe 5 Star Salad Bar Fruit MILK - Variety	28 Mac & Cheese Chicken Strips BAKED BEANS 5 Star Salad Bar Fruit MILK - Variety	29 Pizza Cheese Pizza pepperoni 5 Star Salad Bar Fruit MILK - Variety

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Shepherd Schools Transportation News

Transportation Newsletter 2023-2024

I hope everyone had a great summer!!!

The start of school is just a few weeks away and all the bus drivers are excited to see everyone again!!

At this time, we will be starting the year with 8 routes instead of the usual 9. Bus 1 will remain offline and stops will be filtered to buses 5 & 8. Additional adjustment has been made to buses 2, 4 & 7 to compensate for the increased rider head count on all routes.

Normally, before the start of school, students will receive a notice from the schools, with their bus route numbers and approximate stop times included.

Please take a very close look this year as we had to make many changes to accommodate growth and balancing between the routes.

Some stop location changes will affect the Equestrian subdivision and also the stop at the Peaceful Plateau turn around.

Equestrian subdivision stops will now be on bus 2 and the stop location has been moved to the intersection of Shepherd Rd & Equestrian.

Peaceful Plateau turn around stop will remain on Bus 7 but the stop location has been moved to the intersection of CA Rd & Peaceful Plateau trail.

Both of these areas/stops do not have enough area in their locations for the buses to easily turn around without backing so they are being moved.

If you have a child that is now driving or otherwise no longer needing bus transportation, please call or email me so that we can adjust the roster.

Seating continues to be at a premium on all routes and we will not be able to "save" seats for inclement weather etc.

We transport over 500 students each day and some of the buses run close to full, so your help in this matter is appreciated.

As in the past, you can register your child for an AM route and a different PM route. We cannot assign routes by day (ex- Bus X on Mon, Tue, Wed and Bus Y Thurs/Fri).

The arrival time to school is 08:00 AM and we will be adjusting routes/ times the 1st few weeks of school to make the routes arrive as close to 08:00 AM as possible.



Shepherd Schools Transportation News

Minor time changes after the start of school will be communicated by the drivers to the students.

Any route changes will be communicated by the schools or Transportation office.

Elementary Parents:

All elementary riders will be assigned and issued an RFID scan card to scan in when entering the bus. This will allow us to quickly identify where every rider is and locate them much quicker than in the past. Also, please make sure your child knows their **full name**, before school starts. It sounds like a small thing but the 1st couple of weeks it is invaluable to us in insuring each child is where they are supposed to be.

Every day we have every kind of clothing, books, lunch boxes, trapper keepers etc left on the buses. Please write your child's name on everything possible so we can quickly get their things back to them.

If they come home missing a coat, jacket or whatever, the drivers place these items on the buses dash for a couple of days before sending to the elementary lost and found.

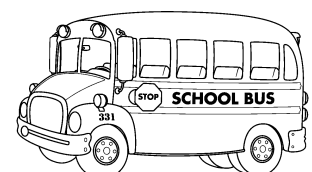
Finally, when you receive the parent / student transportation handbook, **PLEASE** review it with your child, especially the section on electronic devices.

Cell phones, I-Pads, Laptops etc, need to remain in backpacks and otherwise out of sight.

We will not be giving warnings for electronics violations, so please insure your child understands the expectation and does not use electronics while on the bus.

The handbook has the basic rules and expectations for all riders to maintain the privilege of riding the bus and we need everyone to follow them.

The process for notifying parents of any transportation rules issues is changing. Previously we sent home a ticket with the child for the parent to review/sign and a follow up phone call if there was a suspension looming. We will be using a new system where the driver will issue tickets electronically and sent to the Transportation Director. I will then review and email the form to the parent for their review/follow up and a phone discussion for any suspensions or continuing issues. We are hoping to reduce the amount of paperwork and eliminate ticket loss while improving communication.



Shepherd Schools Transportation News

We are still in need of substitute drivers!

With an improved wage package (Subs-\$18.90/Hr and Route drivers- \$17.56-\$20.87 Hr.), benefits, in-house training and flexible hours, it is a great part time position!

If you are interested in driving, please call me.

I would encourage you to get an application from me, or the District office.

If your application is approved, I will be happy to help you get your CDL, with passenger and school bus endorsement, and other requirements needed to drive a bus.

Thank You and We can't wait for the new school year to start!

Bobby Trotter

Transportation Director

Shepherd School District

r-trotter@shepherd.k12.mt.us

406-373-5331



THANK YOU!!

We would like to give our amazing Shepherd PTO a HUGE Thank You for providing the Elementary with the following school supplies!

- Colored pencils
- Pens
- Reusable water bottles
- Expo markers
- Agendas
- 3 prong folders
- Vinyl take-home folders
- Watercolor paint sets
- Colored markers
- Glue sticks
- Crayola crayons
- Tabbed dividers
- Scissors
- Earbuds
- Reusable bags
- Crayola Markers
- Plastic Pencil Boxes

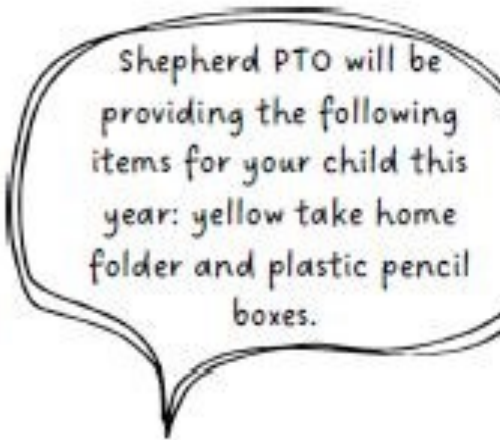
We greatly appreciate your support!



Supply lists are provided on the following 9 pages. They are also located on the school website and Facebook page.

Kindergarten Supply List

2023-2024

- 2 blue plastic folders
 - 6 glue sticks
 - 2 small boxes of Crayola Crayons
 - 8 fine point black Expo Markers
 - 1 container of antibacterial wipes
 - 1 box pre-sharpened pencils
 - 2 large pink erasers
 - 1 reusable water bottle
 - 1 backpack (they will need to fit their winter gear inside)
 - 1 set of headphones (basic headphones work the best on our computers - no earbuds please)
 - 2 large bags/boxes of snack (individually wrapped for at least 20 students - **no peanuts**. Some ideas: Cheez Its, Fruit Snacks, Granola Bars)
 - 1 bag of wrapped chewy candy
 - 100 white lined index cards
 - 2 boxes of Kleenex
- 
- Shepherd PTO will be providing the following items for your child this year: yellow take home folder and plastic pencil boxes.

Shepherd PTO will be providing the following items for your child this year: yellow take home folder and plastic pencil boxes.





1st Grade 2023-2024 Shepherd Elementary Supply List



- ☐ 2 boxes of 24 pk crayons (Crayola work the best)
- ☐ 8 **FINE** point **BLACK** Expo Markers
- ☐ 1 **plastic** pencil box with **snap** lid (no zippers or locks)
- ☐ 1 container of disinfecting wipes
- ☐ 1 box of facial tissues
- ☐ 1 box of snack (**individually wrapped please**- snack will need to be sent every month)



Label the items below with your child's name

- ☐ 1 set of headphones (no earbuds or bluetooth)
- ☐ 1 two-pocket, plastic folder (your choice of color/design)
- ☐ 1 wide-ruled, spiral-bound, single subject notebook
- ☐ 1 backpack
- ☐ 1 reusable water bottle (spill-proof)

**Thank you to the Shepherd PTO for providing the following
supplies to our classroom:**

Scissors, vinyl take home folders, glue sticks, watercolor paint sets, pencil top erasers, highlighters and colored markers

Second Grade Supply List

2023-2024



- 1-Pair of headphones
- 2-Boxes of Kleenex
- 1-Backpack-keep in mind they will need to fit their winter gear inside
- 1-Leak resistant water bottle
- 1-Glue Bottle
- 2- Packages glue sticks (5 count or higher)
- 1- Pencil box
- 1- 24 Pack Crayola crayons
- 1-12 Pack Crayola colored pencils
- 1- Container of Clorox wipes
- 2- Packs of black Expo markers
- 2- Packs of pencils
- 2- Composition wide ruled notebook
- 1- 2 Pocket folder
- 1-Bag of WRAPPED chewy candy
- 1- Large box of pre-packaged snacks.

Please thank your PTO representatives for providing your classroom teacher with:

Crayola Markers
Take home folders
Cardstock

Thank you,
Second Grade Teachers

3rd Grade Student Supply List for 2023-2024 School Year ☺

- 1 box of Kleenex (any brand of tissue)
- 2 containers of Lysol/Clorox wipes (NO BLEACH)
- 1 pkg. fine tip colored markers (i.e. Crayola Markers)
- 10 glue sticks
- 1 composition notebook
- 1 three ringed binder (1 inch wide with hard cover/pockets for writing)
- headphones (no earbuds or wireless, please)
- **boys-** 1 box gallon size Ziploc bags
- **girls-** 1 box quart size Ziploc bags
- 1 bag of individually wrapped candy. Please choose from the following:
Starburst, Tootsie Rolls, Rolos, Lifesavers, Hershey Kisses, Jolly Ranchers,
Smarties, Saltwater Taffy (NO SUCKERS)

**Please note that supplies will be shared in supply cubbies, so please do not put names on anything.

The following supplies were provided by our Shepherd PTO:

Scissors

Colored pencils

#2 pencils

Yellow take-home folders

Science Fair boards

Dear New 4th Grade Student,

Welcome to the 4th Grade!! Below is a list of supplies that you will need to start off the year.



- Headphones(preferably over the head not earbuds) -
Please put name on them. We will keep them here throughout the whole year.
- Extra large cloth pencil case
- Expo Markers (thin black, pack of 10)
- Gallon Ziplock Bags
- Box of Hot Chocolate (**Last Name A-M**)
- Box of Popcorn (**Last Name N-Z**)
- 2 - Composition notebooks
- 5 - Glue Sticks
- 2 box of markers
- Clorox Wipes (Boys)
- Kleenexes (girls)
- Bag of wrapped candy – NO GUM OR SUCKERS PLEASE
(Starburst, Mini chocolate candies, taffy, etc.)

PTO will provide the following:

- Yellow Take Home Folders
- Red, green, yellow, and blue class folders

Fifth Grade Supply List

<i>Math: Ms. Murphy</i>	<i>Reading: Mrs. Prudhomme</i>	<i>Science/SS: Mrs. Dahlquist</i>
1-1½ in. clearview binder	1 1½ in. clearview binders (must have insert sleeve in the front cover)	1-1 in. clearview binder
1-3-hole punched plastic folders of any color/design	2 plastic folders with prongs (solid colors only)	1-3-hole punched plastic folders of any color/design
1 Composition Notebook	2 college-rule marbled composition notebooks (no wire)	1 Composition Notebook
3 boxes Expo Markers Chisel Tip ASSORTED COLORS	3 packs college ruled loose-leaf paper	1 pack of loose-leaf paper
3 boxes Expo Markers Fine Tip ASSORTED COLORS	4 packs lined index cards	1 pack of lined Index cards
1 pack of colorful sharpies	1 3-hole pencil pouch for binder	Black Sharpies fine tip & regular
	1 pack of manilla folders	

Locker Supplies-Please feel free to bring locker decor!

Supply box

Pencils!!

1 pack of Crayola markers

1 pack of Crayola colored

pencils Glue sticks

Scissors

1 pack of sheet protectors

Earbuds or headphones (**REQUIRED!!!-prepare to replace if broken**)

Water bottle (labeled) - MUST BE SPILLPROOF OR IT WILL NOT BE ALLOWED IN THE CLASSROOM

2 boxes of Kleenexes

1 bag of assorted candy-kid's choice!

Clorox wipes

If at all possible we would be so grateful if you could donate any of the following items as we always run out...Thank you so very much! Clorox wipes, expo markers, construction paper, extra candy, rubber cement, Ziploc bags, paper plates, plastic or styrofoam cups, forks, and/or spoons.

Thank you to our AMAZING PTO for providing agendas, take home folders, construction paper, pencils, pens, highlighters, erasers, sticky notes, extra dry erase markers, extra pencil pouches, pencil sharpeners, and rulers. Can't wait to see your kiddos!! :)

MIDDLE SCHOOL & HIGH SCHOOL SUPPLY LIST



SHEPHERD MIDDLE HIGH SCHOOL 2023-2024 SUPPLY LIST



General Supplies -- Grades 6-8

2 doz. pencils
4 glue sticks
1 pair of scissors
Supply bag
Jumbo-size book covers

1 doz. pens (black/blue ink only)
12 pk. colored pencils
2 large boxes of Kleenex* (1" period)
Ear buds or headphones
Trapper Keeper (optional)

1 pkg. black Sharpie* (fine tip)
Highlighters -- assorted colors
2 large erasers & pencil caps
1" binder (Student-Led Conferences)

6th Grade

Language Arts

1 plastic folders
1 spiral notebooks
1 pack sticky notes

Social Studies

1" binder w/filler paper
1 small box of crayons
1 clear protector sheet
1 packet 3" x 5" note cards

Science

1" 3-ring binder
2 packages college ruled loose leaf paper
Boys: glue sticks
Girls: clear tape

Math

1" 3-ring binder
Calculator
Six pack dry erase markers
1 packets of note cards

Keyboarding I

1 2-pocket folder

Physical Education

1 gym sack (string bag)

Exploratory Art

1 large eraser
2 wooden pencils
2 black Sharpies
24 colored pencils
12 colored markers
9x12 sketchbook

Exploratory VoAg

1 2-pocket folder

Spanish

Folder
Notebook

Read180

1 folder with prongs

Basic Math

1 plastic folder with prongs
1 pocket folder

7th Grade

Language Arts

1 plastic folder
1 spiral notebooks -- wide ruled
1 pack sticky notes

Social Studies

1" binder w/filler paper
1 small box of crayons (Bondurant)
1 clear protector sheet
2 notebooks (Butler)
1 large paper bag (Bondurant)

Science

1 folder
2 composition notebooks
Boys: clear plastic cups
Girls: playdough
2 packages college ruled loose leaf paper

Math

1" 3-ring binder
1" 3-ring binder
Calculator
Six pack dry erase markers
1 packets of note cards

Keyboarding II

1 2-pocket folder

Physical Education

1 gym sack (string bag)
1 college ruled spiral notebook

Art I

9x12 sketchbook (unlined pages)
6 wooden pencils
Kneaded erasers/2 white erasers
10 black Sharpies (fine & ultra-fine tips)
24 colored pencils (no crayons)
12" ruler (see-thru-view) & circle compass
Supply bag

Shop/VoAg

1 1" binder with loose leaf paper

Spanish

Folder
Notebook

Read180

1 folder with prongs

Basic Math

1 plastic folder with prongs
1 pocket folder

Drawing (7th/8th)

9x12 sketchbook
Drawing pencil set
Kneaded erasers/2 white erasers
5 Sharpies with fine tips
24 colored pencils
Supply box

8th Grade

Language Arts

1 package mechanical pencils
1 plastic folder
2 spiral notebooks -- college ruled
1 pack sticky notes

History

2 notebooks
Lined paper

Science

1 folder
2 composition notebooks
Boys: masking tape
Girls: clear tape

Math

1" 3-ring binder
Calculator
Six pack dry erase markers
1 packets of note cards

Introduction to Google Apps

1 2-pocket folder

Physical Education

1 gym sack (string bag)

Art II

9x12 sketchbook (unlined pages)
6 wooden pencils
Kneaded erasers/2 white erasers
10 black Sharpies (fine & ultra-fine tips)
24 colored pencils (no crayons)
12 colored markers
12 ruler (see-thru-view) & circle compass
Supply bag

Shop/VoAg

1 1" binder with loose leaf paper

Spanish

Folder
Notebook

Read180

1 folder with prongs

Basic Math

1 plastic folder with prongs
1 pocket folder

Painting (7th/8th)

9x12 sketchbook
Acrylic paint set (12-24 colors)
Watercolor paint set
Brush set (7-10 round/flat combo)
Palette
Masking tape
8 canvas frames/panels 9x12 or bigger
Supply box



**SHEPHERD MIDDLE HIGH SCHOOL
2023-2024 SUPPLY LIST**



Financial Literacy (7th/8th)
1 2-pocket folder

Family Consumer Science
3-ring binder w/notebook paper or
notebook and pocket folder
Writing utensil
Sewing kit fee (\$20)

Please check with your child at the end of each semester to see if any supplies need to be replenished!

HIGH SCHOOL SCIENCE SUPPLY LIST



Welcome Back to Science!

I hope you had a great summer and were able to get out and enjoy it! I am excited to meet everyone this fall and to get back into the swing of things!

When you head back to school there are a few supplies you will need for Physical Science, Chemistry, Astronomy and Physics classes with Mrs. Kessler.

- Pencils
- 3" ring binder or larger - we will be keeping all of our documentation in here for the whole semester
- Notebooks or loose leaf paper - loose leaf is preferred so you can add notes to the appropriate section of your binder
- 2 dry erase markers
- Scientific calculator - not required for Earth Science
- 1 box of tissues
- 1 bottle of hand sanitizer
- Sticky notes

Enjoy your last days of summer! I am looking forward to this school year and being able to be in school with you! See you soon! |

Attention Families! The Shepherd School District's Web Store provides a streamlined way to collect online payments with your PowerSchool login. You will now be able to use your login to make food service payments on the Web Store. You can also make payments for Activity Tickets, Participation Fees and more!

Remember, the Web Store empowers you to save time, reduces trips to the district office, and eliminates the need to send cash and checks with your student. Make a quick payment in the evening or during your lunch hour with just a few clicks!

Please Note: A Service Fee of 3.65% will be added to your shopping cart at checkout.

Make payments online for:

Food Service



Activity Tickets



Participation Fees



And More!

Please Visit the district Web Store at <https://shepherd.revtrak.net> to make fee payments.

Our Web Store accepts debit or credit cards from Discover, MasterCard, and Visa



REVTRAK ONLINE PAYMENT INSTRUCTIONS



1. **Visit** our district Web Store at **shepherd.revtrak.net**
2. Click on **Food Service Payments**
3. Enter your **PowerSchool Username** and **Password**
4. **Enter the amount** to add to each student's **food service account**
5. Click **Next Page**
6. To add additional items to your shopping cart, click **Continue Shopping**
7. Select **item you would like to purchase**
8. Enter **required information**
9. Click **Add to Shopping Cart**
10. **Repeat** steps 6-9 above for additional items
11. When **all items are in your shopping cart**, click **Go to Checkout**
12. If a **new customer**, select **I am a new customer**
 - a. Enter your **email address**
 - b. Click **Sign in**
13. If a **returning customer**, select **I am a returning customer**
 - a. Enter your **email address** and **password**
 - b. Click **Sign in**
14. Enter your **billing information** and **create a password** (if required)
15. Enter your **payment information**
16. Verify information for accuracy and select **Complete Order**
17. A **receipt** will be emailed to you. Please check your spam filter if you do not receive it.

Web Store Links for Additional Information:

- **Contact Us:** Request additional information or ask questions about a payment
- **My Account:** Look up previous transactions and change address or password information
- **Password Reset:** Reset a forgotten password

THANK YOU!

**Thank you for all your
support and dedication
to the Shepherd Schools!**

**Let's have a great school
year!**